MADELEY PARISH COUNCIL
LEISURE AND COMMUNITY COMMITTEE – GRANT APPLICATION

If you have any questions or need further assistance, please contact the Parish Clerk.

Your application will be considered at the next meeting of the Leisure and Community Committee
For meeting dates, see the council meetings page on website.
This form should reach us 7 days prior to the meeting date – it should be fully completed and sent to: Madeley Parish Council, Jubilee House, 74 High Street, Madeley, Telford, TF7 5AH.

1. YOUR GROUP

a. The name of your group.
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b. Approximately how long has your group been operating?
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c. Please give a brief description of your group's activities
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d. The address of the premises where you meet
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……
Telephone number……

e. Approximately how many members/beneficiaries does your group have? ……

f. How many of them live within Madeley Parish?.....

2. YOUR PEOPLE

a. Is your group run by a committee? Yes/No
If **Yes**, please supply the names of the officers

Chair…… Secretary……
Treasurer……

If **No**, please supply the names of the organisers with a brief description of their roles and responsibilities.
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b. Is your group supported by a statutory organisation? Yes/No
If **Yes,** please describe the nature of the support (staffing, finance etc)
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c. Does your group have a constitution? Yes/No
(We may ask you to supply us with a copy)

d. Name and address of person to whom correspondence should be sent
……
……
…… Telephone number……

3. YOUR FINANCE

a. The name of your bank……

b. The name on your bank account……

c. Are your group's accounts audited annually? Yes/No
If **Yes** please attach a copy of your most recent audited accounts

If **No** please give details of annual income and expenditure (include a separate sheet if necessary).
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4. **YOUR GRANT APPLICATION**

a. For what purpose is funding sought?
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b. Cost of the above, please itemise and attach quotes, estimates or any information you may have
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c. Amount raised so far ……

d. From where? (Other organisations, group fundraising etc)
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e. Amount requested from Madeley Parish Council ……

If you have additional information about your group that would support your application, please include it on an additional sheet.

Signed…… on behalf of……

Position…….. Date……..

Please tick the following boxes, as applicable

I agree to the contact details of the group being stored on the Madeley Parish Council database, I understand that this information will not be submitted to a third party ☐

I would like the group and contact details to be advertised on Madeley Parish Council Website ☐