

## Madeley Parish Council

### LEISURE & COMMUNITY COMMITTEE

Minutes of the Leisure and Community Committee of Madeley Parish Council held on Monday 24<sup>th</sup> September 2007 at Jubilee House, 74 High Street, Madeley, Telford and commencing at 6.40pm.

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**Present:** Councillors D Edwards (Chair), S Taylor (Vice Chair), Janice Jones (Vice Chair MPC, Liz Swift.  
Clerk

**L07/14** Apologies for Absence  
Councillor Betty Evans - Attendance at TC PP - Accepted

Absent:  
Councillors John Handley & Samantha Joyce

**L07/15** Remarks from the Chair  
The Chair suggested that Councillors should be reminded of the procedure for attendance at meetings and the submission of apologies.

**L07/16** Public Discussion Time  
No members of the public were present.

**L07/17** Declarations of Interest  
There were none.

**L07/18** Minutes of the Previous Meeting  
The minutes of the meeting held on 11<sup>th</sup> June 2007 were agreed and signed as a true record.

**L07/19** Madeley Living History Project  
The Clerk presented the Business Plan (Appendix A) which detailed all recent activity from the Living History Project. Of particular note were: -

- The completion and launch of the St Michael's Graveyard Trail
- Another successful National Archaeology Day
- The establishment of a group of supporters as an outcome of a WEA course.
- A very successful Thomas Telford Study Day
- A very successful Kemberton service at Fletcher Memorial
- The possibility of the long term loan of the replica King Charles Tankard for display at Coalport China Works.

- The License to carry out works at Lee Dingle has been drawn up and will be ready for signature following final checking.

The Clerk reminded the meeting that the Living History Project Manager is now working part time hours.

**L07/20 Finance – Comparison Report**

The Clerk presented the Financial Comparison Report (Appendix B) for information – noted.

**L07/21 Grants**

**21.1 Feedback from Previous Recipients**

The Clerk presented the feedback report (Appendix C). Most groups have diligently supplied the required information but some applicants have not responded as requested: -

- CHEC Homes were very slow to respond and there was concern that only 3 tenants benefited from the award.
- Woodside Wanderers have not responded to a third reminder requesting that the outstanding £380 be accounted for. Councillors instructed the Clerk to ask for this sum be returned to the Parish.
- Safer Communities Partnership have not supplied the report/evaluation as requested.
- Samaritans in Telford spent their award on an item that was not detailed on their application, without seeking prior approval from the parish.
- T&W Children & Young People’s Active Involvement Service neither acknowledged the award nor supplied any reports or receipts. Councillors felt that this is unacceptable, particularly as the award was for a significant amount. As a consequence, future funding requests from this group will be carefully scrutinised.

Other groups have used their award positively and correctly accounted for the money received. Of particular note were: -

- Oakengates Summer School, Councillor Janice Jones attended the performance and reported on how professional and enjoyable it had been.
- Sutton Hill Families Project supplied photographs of the activities that had been grant funded.
- John Randall School also supplied photos of the grant funded school disco.

**21.2 Applications – Hope House**

A request for a contribution toward the costs of running and maintaining Hope House Children’s Hospices had been received.

**Resolved**

That a donation of £100 be made to Hope House Children’s Hospices.

### **21.3 Pensioners Christmas Grants**

The Clerk distributed revised Grant Application forms for Committee approval. The Committee made their choice of form and asked that they be sent out to the groups as soon as possible.

There was concern that a number of people belong to more than one group and therefore receive a disproportionate benefit from the scheme. It was agreed that this situation is unavoidable, to try solve it would be administratively burdensome and could cause misunderstanding and/or offence.

### **21.4 Child Protection Procedures for Grant Applicants**

Information had been received from Telford & Wrekin Council regarding Child Protection standards expected from groups seeking grant aid or other help in kind. Any group whose activities involve children should have a designated person for child protection. Pro forma paper work had been supplied, with the suggestion that the additional forms should form part of the Grant Application Pack.

#### **Resolved**

That the new Child Protection procedures be adopted and that any children's group seeking assistance or grant funding should be asked to supply information on their child protection procedures.

## **L07/22 Community Events**

The Clerk presented the Business Plan (Appendix A) and asked Councillors to note the following: -

- Madeley Sports Day took place at the end of July and offered local people the opportunity to sample different sports and activities free of charge.
- Green Day is to take place on Sunday 1<sup>st</sup> October and the Clerk asked if Councillors would be able to assist with the practical arrangements for some or part of the day.
- Christmas Lights arrangements are progressing at Woodside and Sutton Hill. Woodside will be holding a Christmas Fair on Friday 7<sup>th</sup> December and Sutton Hill will have a Children's party n Friday 7<sup>th</sup> December and a Christmas Fair on Saturday 8<sup>th</sup> December.

The arrangements at Madeley required Councillor approval: -  
A celebration with an International theme had been suggested through the Strategy meeting and also the PACT meetings. The Clerk suggested the date of 14<sup>th</sup> December.

The Clerk also asked (through the Business Plan) that the meeting consider hosting a children's show at Madeley Rest Room. Representatives of the Rest Room had given informal approval and the event would be subject to the availability of suitable performers.

**Resolved**

That the Madeley event will take place on Friday 14<sup>th</sup> December and that a separate children’s show will be arranged at Madeley Rest Rooms – date to be arranged.

**22.1 Donation to St John Ambulance**

St John Ambulance had provided First Aid cover at Madeley Sports Day and had also agreed to attend Madeley Green Day.

**Resolved**

That a donation of £150 be made to St John Ambulance in thanks for their support and assistance.

**L07/23 Community Groups**

The clerk presented the Business Plan (Appendix A) Young People – the clerk was asked to continue to follow up the proposal from Connexions for Youth on the outreach youth work at Hills Lane. Additionally, an update on the position with the lighting at the Multi Use Games Areas was requested.

Madeley Community Orchard – following a successful funding application to the Big Lottery Fund, the post of Part Time Community Orchard Manager was shortly to be advertised, with a view to the successful applicant being in post at the beginning of January.

**23.1 Children & Young People’s Active Involvement Award**

A request for nominations for the above award had been received. The parish does not work directly with Children and Young People and felt unable to submit and nominations for consideration.

**L07/24 Correspondence**

Invitation (previously circulated to all Councillors) to attend the National Meals on Wheels Week. Councillor David Edwards will attend

**L07/25 Information**

There was none.

**L07/26 Date of Next Meeting**

The next meeting of the Leisure and Community Committee of Madeley Parish Council is scheduled to take place on Monday 12<sup>th</sup> November, commencing at 6.30 pm.

There being no further business the Chair declared the meeting closed at 7.45pm.

Signed..... Dated.....  
(Chair)